

TOTNES ALLOTMENTS ASSOCIATION

Dear Tenant

The Totnes Allotments Association Committee has agreed the following policy which should be read in conjunction with your Tenancy Agreement.

Plot Usage Policy

1. Plots should be maintained in good condition in accordance with the Tenancy Agreement, and with a minimum of 75% of total area in productive use.
2. If a plot is falling below this standard the Site Co-ordinator should be informed. The Site Co-ordinator may if necessary co-opt a deputy and they, by informal conversation with the tenant, should ascertain the reasons behind the problems. Due consideration should always be given to temporary difficulties that may keep the Tenant away from the plot (eg personal injury/bereavement).
3. If the Site Co-ordinator considers that a problem of underuse is, or has been, ongoing (eg for a growing season) and that the tenant shows no signs of improving the situation then the Site Co-ordinator should inform the Plot Use Sub-Committee (abbreviated to PLUS.) with brief details of his/her concerns.
4. The PLUS at its earliest convenience will then inspect the plot and meet with the Tenant, together with the Site Co-ordinator and/or deputy, to discuss the problem.
5. The PLUS, by majority vote, can:
 - a) consider that no action needs to be taken at this time OR
 - b) issue the Tenant with a written notice that the plot needs to be brought up to, or that there should be substantial move towards, the guideline standards. The period of notice will be between 1 and 3 months at the discretion of PLUS. The Tenant should also be informed in writing that failure to meet the standards will result in the Tenant being given one month's notice to quit. OR
 - c) take other action that may be appropriate in the circumstances.
6. The Chair of the PLUS must report all actions and decisions of the sub-committee to the full committee at its next meeting.

Laurie Taylor is currently PLUS chair

Laurie Taylor
Chair of Totnes Allotments Association